

UTILITIES SERVICE BOARD MEETING
August 23, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Alisa Brown, Dick Eherenman, Tim Henke, and Sam Vaught. Staff members present: Patrick Murphy, Mike Bengtson, John Langley, Nathan Schulte, Jane Fleig, Mike Hicks, Steve Saulter, Tom Staley, and Rachel Atz. Also present: Jim Stapp and Dennis Ward representing Bowen Engineering, Mark Menefee representing Indiana University, and Chris Gale representing HNTB.

MINUTES:

Board member Henke requested that the following change be made in the minutes:

Page 5, first paragraph, first line – delete Micro Motors and insert Grimes & Walnut Lift Station.

The change was made as requested.

EHERENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE MINUTES FOR THE AUGUST 9, 2004, MEETING AS AMENDED. MOTION CARRIED.
6 AYES.

APPROVAL OF CLAIMS:

REGULAR CLAIMS -

Board member Henke requested a report on sludge disposal since the landfill is closed. Deputy Director Langley said that a report will be prepared and presented at a future meeting.

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0491396 THROUGH 0491485 INCLUDING \$156,438.54 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$156,438.54 THE WATER UTILITY; CLAIMS 0430771 THROUGH 0430849 INCLUDING \$149,022.91 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$25,396.28 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$174,419.19 FROM THE

WASTEWATER UTILITY; AND CLAIMS 0470073 THROUGH 0480080 INCLUDING \$12,154.16 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$12,154.16 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL REGULAR CLAIMS APPROVED – \$343,011.89. MOTION CARRIED. 6 AYES.

AUTO-PAY & TRANSFERS FOR THE MONTH OF JULY, 2004:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE AUTO-PAY & TRANSFERS FOR THE MONTH OF JULY, 2004, IN THE AMOUNT OF \$521,992.99. MOTION CARRIED. 6 AYES.

PETTY CASH FOR THE MONTH OF JULY, 2004:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE PETTY CASH PAYMENTS FOR THE MONTH OF JULY, 2004, IN THE AMOUNT OF \$3,415.96. MOTION CARRIED. 6 AYES.

FUNDING REQUESTS:

D04-45 – Jordan River Reconstruction between Kirkwood Avenue and Grant Street. Estimated cost - \$498,000.00. (This amount is an addition to the funding request approved previously for the engineering work.)

EHMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE FUNDING REQUEST D04-45 – JORDAN RIVER RECONSTRUCTION BETWEEN KIRKWOOD AVENUE AND GRANT STREET. MOTION CARRIED. 6 AYES.

AWARD OF BID AND APPROVAL OF CONTRACT FOR JORDAN RIVER RECONSTRUCTION BETWEEN KIRKWOOD AVENUE AND GRANT STREET PROJECT:

HENKE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE AWARD OF THE BID TO WEDDLE BROTHERS CONSTRUCTION CO. AND TO APPROVE THE AGREEMENT WITH WEDDLE BROTHERS CONSTRUCTION CO. CONTINGENT UPON THE RECEIPT OF A PROPERLY EXECUTED COPY OF THE AGREEMENT FROM WEDDLE BROTHERS CONSTRUCTION CO. MOTION CARRIED. 6 AYES.

CHANGE ORDER NO. 2 – MONROE LOW SERVICE PUMPING STATION IMPROVEMENTS – W00-2424:

Chris Gale of HNTB presented Board members with copies of pictures illustrating the need for this change order. (A copy of each picture is attached to the minutes.)

EHARENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE CHANGE ORDER NO. 2 – MONROE LOW SERVICE PUMPING STATION IMPROVEMENTS – W00-2424. MOTION CARRIED. 6 AYES.

OLD BUSINESS:

Dick Eherenman –

Board member Eherenman inquired about the property on South Adams and whether or not the property would be connected to the sewer. Utilities Director Murphy stated that he contacted Tim Ellis about this property. It is Mr. Murphy's understanding that the property will be connected to the sewer. Mr. Ellis inquired about a waiver of the \$1,000.00 sewer connection fee and was advised by Mr. Murphy that this would not be possible.

NEW BUSINESS:

John Langley –

Deputy Director Langley introduced Rachel Atz who was appointed Water Quality Coordinator.

Patrick Murphy –

Utilities Director Murphy reminded all Board members that the next meeting will be on Tuesday, September 7, 2004, since Monday, September 6, 2004, is a holiday. Since there will be a quorum of members available, the agenda will be very short – one agreement and the claims. A reminder will be sent to all Board members about the change in day.

Steve Saulter –

Assistant Director Saulter reported that Patrick Stoffers was appointed as Finance Manager.

SUBCOMMITTEE REPORTS:

Tom Swafford –

Board President Swafford reported that no subcommittees have met recently, but there is an Administrative Subcommittee meeting scheduled for 2:00 p.m. in August 30, 2004, to review customer complaints.

STAFF REPORTS:

Steve Saulter –

Assistant Director Saulter presented Board members with two spreadsheets: fire related invoices and rent expenditures report. (A copy of each spreadsheet is attached to the minutes.)

Mike Bengtson –

Assistant Director Bengtson informed Board members that two late nights were spent making 2 large taps on the 36" main at the intake tower. These taps went well.

Tom Swafford –

Board President Swafford inquired about the possibility of Sunrise Subdivision getting sewers. Utilities Director Murphy stated that the project is now waiting to see if the funding is approved.

Sam Vaught –

Board member Vaught inquired about utilities for the Northpark project. Utilities Director Murphy stated that the request would have to go through the normal procedure – application to the Mayor's Office and then appeal to the Utilities Service Board. A report is being prepared for this project and should be finished in approximately 60 days.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 5:58 p.m.

Jeffrey L. Ehman, Vice President